



J. TYLER McCAULEY  
AUDITOR-CONTROLLER

**COUNTY OF LOS ANGELES  
DEPARTMENT OF AUDITOR-CONTROLLER**

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April 6, 2007

TO: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne B. Burke  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

FROM: J. Tyler McCauley   
Auditor-Controller

SUBJECT: **GROUP HOME PROGRAM MONITORING REPORT – COMMUNITY  
YOUTH SPORTS & ARTS FOUNDATION GROUP HOME**

We have completed a review of Community Youth Sports & Arts Foundation Group Home (Group Home or Agency) operated by Community Youth Sports & Arts Foundation, Incorporated. The Group Home contracts with the Department of Children and Family Services (DCFS) and the Probation Department (Probation).

Community Youth Sports & Arts Foundation is a six-bed facility, which provides care for boys ages 6-18 years who exhibit behavioral, social, and emotional difficulties. At the time of the monitoring visit, Community Youth Sports & Arts Foundation was providing services for five Probation children.

Community Youth Sports & Arts Foundation Group Home is located in the Second District.

**Scope of Review**

The purpose of the review is to determine whether the Agency is providing the services as outlined in their Program Statement. Additionally, the review covers basic child safety and licensing issues and includes an evaluation of the Agency's Program Statement, internal policies and procedures, child case records, a facility inspection, and interviews with children placed in the Group Home at the time of the review. Interviews with children are designed to obtain their perspectives on the program

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services provided by the Agency and to ensure adherence to the Foster Youth Bill of Rights.

### **Summary of Findings**

Generally, the Agency is providing the services as outlined in their Program Statement. The Agency needs to address a few deficient areas.

Community Youth Sports & Arts Foundation needs to remove peeling paint and paint the children's bathroom, repair and paint damaged walls in bedrooms one and two, include the treatment team and input from the child in the development and implementation of the Needs and Services Plans, and develop comprehensive Needs and Services Plans that include short and long term goals.

Attached is a detailed report of the review.

### **Review of Report**

We discussed our report with the Agency's management. In response to the recommendations made in the report, the Agency's management completed a corrective action plan (attached) which we approved. We thank the management and staff for their cooperation during our review.

If you have any questions, please contact me or have your staff contact Mike Pirolo at (626) 293-1110.

JTM:MMO:MP:CC:asl

### **Attachments**

c: David E. Janssen, Chief Administrative Officer  
Patricia S. Ploehn, Director, DCFS  
Robert B. Taylor, Chief Probation Officer  
Glenn Scott, Executive Director, Community Youth Sports & Arts Foundation  
Public Information Office  
Audit Committee

**Community Youth Sports & Arts Foundation  
4828 Crenshaw Boulevard  
Los Angeles, California 90043  
Phone: (323) 294-8320  
License Number: (323) 294-8320  
Rate Classification Level: 9**

**I. Facility and Environment**

**Method of assessment – Observation**

**Comments:**

Community Youth Sports & Arts Foundation Group Home is located in a residential community. The exterior of the Group Home is well maintained. The front and back yards are clean, and adequately landscaped.

The interior of the Group Home is well maintained. The common quarters are neat and clean. There is adequate furniture and lighting in the Group Home. The Group Home provides a home-like environment.

Overall, the children's bedrooms are well maintained. The rooms are clean and orderly, and have age-appropriate personalized decorations. There is adequate furniture, lighting, and storage space. Window coverings and window screens are in good repair. However, there are holes in the walls of bedrooms one and two, and there is peeling paint in the children's bathroom. The mattresses are comfortable, and the beds all have a full complement of linens. Children's sleeping arrangements are appropriate.

The Group Home maintains age appropriate and accessible recreational equipment. There are also board games, a TV, and a DVD player. Books and resource materials, including a computer with a variety of programs, are also available.

The Group Home maintains a sufficient supply of perishable and non perishable foods.

**Recommendations**

**1. Community Youth Sports & Arts Foundation management:**

- a. Repair and paint the walls in bedrooms one and two.**
- b. Remove peeling paint and paint the children's bathroom.**

## **II. Program Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

#### **Comments:**

Children meet the Group Home's population criteria as outlined in their Program Statement. Children are assessed for needed services within thirty days of placement.

The Needs and Services Plans (NSPs) are current; however, the treatment team and input from the child are not included in the development and implementation of the NSPs. The NSPs are not comprehensive, and do not include short and long term goals.

Case files reflect adequate documentation to show that children are receiving treatment services.

### **Recommendations**

#### **2. Community Youth Sports & Arts Foundation management:**

- a. Include the treatment team and input from the child in the development and implementation of the Needs and Services Plans.**
- b. Develop comprehensive Needs and Services Plans that are specific, measurable, attainable, realistic, time limited, and include short and long term goals.**

## **III. Educational and Emancipation Services**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

#### **Comments:**

Children are attending school. Children are provided with educational support and resources to meet their educational needs and are progressing satisfactorily in school. The Group Home's program includes the development of children's daily living, self-help, and survival skills.

Children are provided with opportunities to participate in emancipation and vocational programs as appropriate.

### **Recommendations**

**There are no recommendations for this section.**

## **IV. Recreation and Activities**

**Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

**Comments:**

The Group Home provides children with sufficient recreational activities and leisure time. Children are provided with opportunities to participate in planning activities.

Children participate in extra-curricular, enrichment, and social activities in which they have an interest.

The Group Home provides transportation to and from the activities.

### **Recommendations**

**There are no recommendations for this section.**

## **V. Psychotropic Medication**

**Method of assessment – Review of relevant documents**

According to the Agency's management, there are currently no children taking psychotropic medications. This information is appropriately documented.

Children are aware of their right to refuse medication.

### **Recommendations**

**There are no recommendations for this section.**

## **VI. Personal Rights**

**Method of assessment – Interviews with children**

**Sample size: Two**

**Comments:**

Children are informed about the Group Home's policies and procedures. Children report that they feel safe in the Group Home, and are provided with appropriate staff supervision. Children express satisfaction with the quality of their interactions with staff, and report that staff treats them with respect and dignity.

Children report that they are assigned chores that are reasonable and not too demanding. Children are able to make and receive personal telephone calls, send and receive unopened mail, and have private visitors. Children are able to attend religious services of their choice.

Children report that the discipline policies are consistently enforced and that there are fair and appropriate consequences for inappropriate behavior.

Children report satisfaction with meals and snacks.

Children receive voluntary medical, dental, and psychiatric care.

### **Recommendations**

**There are no recommendations for this section.**

## **VII. Clothing and Allowance**

### **Method of assessment – Review of relevant documents and interviews**

**Sample size: Two**

#### **Comments:**

The Group Home provides appropriate clothing, items of necessity, and the required \$50 monthly clothing allowance to children. Children are provided with opportunities to select their own clothes. Clothing provided to children is of good quality and of sufficient quantity.

The Group Home provides children with the required minimum weekly allowance. Children spend their allowances as they choose.

The Group Home provides children with adequate personal care items. The children are also encouraged and assisted in creating and maintaining photo albums/life books.

### **Recommendations**

**There are no recommendations for this section.**



## Community Youth Sports & Arts Foundation

November 15, 2006

Department of Auditor-Controller,  
Kenneth Hahn Hall of Administration  
500 W. Temple St. Rm. 515A  
Los Angeles, CA 90012

Attention: Candace Rhue,  
Grouphome Audit Supervisor

### CORRECTIVE ACTION PLAN

In response to the audit findings and recommendations resulting from the Auditor-Controller's visit to Community Youth Sports and Arts Foundation (CYSAF) group home, CYSAF respectfully submits its Corrective Action Plan.

Recommendation No. 1 CYSAF has not completed the repairs nor painted the damaged walls in bedroom one and two and removed peeling paint from the bathroom. CYSAF had received assurances from Byron Nelson, our landlord, that he would make the above mentioned repairs in a timely manner however, Mr. Nelson has been admitted to the hospital and his office, in his absence, has not performed the repairs. CYSAF will, infact, assume the responsibility of making all the repairs. CYSAF is taking contractor estimates and will make the repairs in Recommendation No. 1 in the next 45 days.

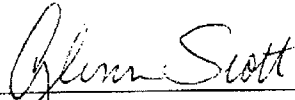
The facility manager, Roland Freeman, will monitor damage by making weekly inspections and if he finds damage to the group home he will report the damage to Glenn Scott, the administrator, who will take the necessary steps to remedy the reported damage.

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e-mail: cysaf@pacbell.net

Recommendation No. 2 (a). CYSAF met with our social worker, Miyoshi Taylor who prepares the Needs and Services Plan and shared the results of the auditor's report and emphasized the need to implement the necessary changes to comply with the auditor's recommendation.

The treatment team will consist of: Ms. Taylor, social worker; Mr. Freeman, facility manager; and the minor's probation office. The treatment team will solicit input from the minor in the development of the Needs and Services Plan. Mr. Scott will review the Needs and Services Plan every four (4) months to ensure compliance.

Recommendation No 2 (b). CYSAF met with Ms. Taylor regarding the auditor's concern that the Needs and Services Plans need to be more specific, measurable, attainable, realistic, time limited and need to include short and long term goals. Ms. Taylor replaced our former social worker Joycelyn Bennett on October 20<sup>th</sup> and has assured CYSAF that she will implement the above mentioned recommendation. Mr. Scott will review the Needs and Services Plan every four (4) months to ensure compliance.

  
\_\_\_\_\_  
Glenn Scott  
Administrator

11/15/06  
\_\_\_\_\_  
Date





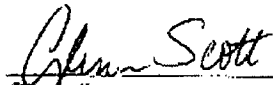
The Community Youth Sports  
and Arts Foundation

February 15 2007

**Addendum to Corrective Action Plan dated November 15, 2006**

In response to the audit findings and recommendations resulting from the Auditor-Controller's visit to Community Youth Sports and Arts Foundation (CYSAF) group home and pursuant to a review of CYSAF's Corrective Action Plan submitted on November 15, 2006; CYSAF respectfully re-submits its Corrective Action Plan with the following correction.

Recommendation No 2. "The treatment team and the administrator (Mr. Scott) will review and update the Needs and Service Plan for each minor every three (3) months to ensure that the goals are being accomplished and if necessary implement any changes to the plan if necessary."

  
Gloria Scott  
Administrator

Feb. 15, 2007  
Date

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